

Minnesota Rule Chapter 1300/Committee Meeting Notes
February 13, 2012
First Meeting

- Mike Godfrey called the committee meeting to order at 8:30 AM.
- Those in attendance:
Mike Godfrey, committee chair, Construction Codes and Licensing Division (CCLD)
Colleen Chirhart, Rules Specialist, CCLD
Doug Nord, committee co-chair, CCLD
Karen Linner, committee member, Builders Association of Minnesota
Scott Qualle, committee member, Greater Minnesota Building Officials
Frank Martin, committee member, League of Minnesota Cities
Michele Engberg, committee member, Minnesota Building Permit Technician Association
Mark Brunner, interested party, Minnesota Manufactured Home Association
- Introductions were made of those in attendance.
- Colleen Chirhart walked through the state rule making process with the group. She went through the rule making process, web page set-up, time table, department policies, role of committee members, proposed code change form, need and reason, cost/benefit analysis, sonar, statutes and rules pertaining to rulemaking, access to committee information on web-site, rulemaking dockets, procedure and the revisors web-site.
- Mike Godfrey went through the 1300 draft with the committee, pointing out changes/additions to the draft rule. Discussion will take place at the next scheduled meeting.
- Next meeting date is set for Monday, February 27, 2012, here at CCLD, 8:30 AM to 11:30 AM.
- Mike asked the committee to review 1300 up through 1300.0150, to discuss at the next meeting.
- Any code change proposals need to be submitted by February 17, 2012 (by 4:00 PM), for this portion of 1300.
- The committee meeting adjourned at 11:15 AM.