

**Board of High Pressure Piping Systems
Meeting Minutes
Thursday, July 10, 2014 – 10:00 a.m.
Minnesota Room – Department of Labor and Industry
443 Lafayette Road North, St. Paul, MN 55155**

Members Present

Larry Stevens Jr. (Chair)
Bob Bastianelli
Vicki Sandberg
Mark Kincs
Chris Savage
Mark Geisenhoff
Tim Daugherty
Dave Carlson
Todd Green
Mark Slagle

Members Absent

Jim Andrie
Russell Scherber
Marit Brock

DLI Staff & Visitors

Bill Bierman (DLI)
Lyndy Lutz (DLI)
Roger Thein (St. Paul Pipefitters JATC)
Gary Thaden (MMCA)
Phil Raines (ABC)

I. Call to Order

The meeting was called to order at 10:08 a.m. by Chair Stevens. Housekeeping announcements were made and a quorum was met. Mark Slagle was introduced as the newest HPPS member, replacing Larry Jordan. Board members introduced themselves to Mark.

II. Approval of Meeting Agenda

A motion was made by Carlson, seconded by Bastianelli, to approve the agenda as presented. The vote was unanimous; the motion carried.

III. Approval of Previous Meeting Minutes

A motion was made by Sandberg, seconded by Carlson, to approve the April 10, 2014 HPPS Board meeting minutes. The vote was unanimous; the motion carried.

IV. Regular Business

- a. Minnesota High Pressure Piping Code – no discussion
- b. Licensing – no discussion
- c. Continuing Education – no discussion

IV. Special Business

- a. **Election of Officers** – the meeting was turned over to Todd Green, Commissioner’s Designee for election of officers.

Chair – Bob Bastianelli nominated Larry Stevens, Jr. Vote was unanimous, nomination passed and Stevens was re-elected as Chair.

Vice Chair – Dave Carlson nominated Russell Scherber. Vote was unanimous, nomination passed and Scherber was re-elected as Vice Chair.

(Scherber was absent from the meeting but notified Chair Stevens via email that he would accept the Vice Chair position if re-elected. Bill Bierman noted that Subd. 6 of the Board's statutes states that all issues not covered by statute will be determined by Roberts Rules. Roberts Rules says "an election takes effect immediately if the candidate is present and does not decline OR if he is absent and has consented to his candidacy).

Secretary – Larry Stevens Jr. nominated Bob Bastianelli. Vote was unanimous, nomination passed and Bastianelli was re-elected as Secretary.

The meeting was turned back over to Chair Stevens.

V. Complaints

Nothing brought forth.

VI. Open Forum

Nothing brought forth.

VII. Board Discussion

Bill Bierman provided an update on the adoption of the new High Pressure Piping codes – the initial Request for Comments was published on June 30, 2014 with a 60-day minimum comment period and to date there were no comments received. (See attached Rulemaking Progress Chart for process/timelines).

Todd Green stated that the number of HPP permits issued for FY 2013 were 499 with total revenues of \$703,602. The average cost per permit was approximately \$1,400. Green's duties have increased since January – he is now the manager of the Electrical, Elevator, Plumbing, Boiler, and High Pressure Piping inspection units. He is managing those groups while also maintaining his chief HPPS position.

VIII. Announcements

A. Next Regularly Scheduled Meetings

1. Thursday, January 8, 2015 at 10:00 am – Minnesota Room, DLI
2. Thursday, April 9, 2015 at 10:00 am – Minnesota Room, DLI
3. Thursday, July 9, 2015 at 10:00 am – Minnesota Room, DLI
4. Thursday, October 8, 2015 at 10:00 am – Minnesota Room, DLI

IX. Adjournment

A motion made by Daughtery, seconded by Bastianelli, to adjourn. The vote was unanimous; the motion carried. The meeting adjourned at 10:29 a.m.

Respectfully Submitted,

Robert Bastianelli

Robert Bastianelli

Secretary

Rulemaking Progress Chart

