

**Board of High Pressure Piping Systems**  
**Meeting Minutes**  
**Thursday, Oct. 9, 2014 – 10 a.m.**  
**Minnesota Room – Department of Labor and Industry**  
**443 Lafayette Road North, St. Paul, MN 55155**

**Members Present**

Larry Stevens Jr. (Chair)  
Mark Kincs  
Jim Andrie  
Chris Savage  
Mark Geisenhoff  
Vicki Sandberg  
Dave Carlson  
Marit Brock  
Russ Scherber  
Mark Slagle  
Todd Green  
Tim Daugherty

**Members Absent**

Bob Bastianelli

**DLI Staff & Visitors**

A/C Jessica Looman (DLI)  
John Rajkowski (DLI)  
Bill Bierman (DLI)  
Lyndy Lutz (DLI)  
Roger Thein (St. Paul Pipefitters JATC)  
Gary Thaden (MMCA)  
Phil Raines (ABC)

**I. Call to Order**

The meeting was called to order at 10:04 a.m. by Chair Stevens. Housekeeping announcements were made and a quorum was met. Member expiration dates and application for re-appointments were discussed.

**II. Approval of Meeting Agenda**

A motion was made by Daugherty, seconded by Slagle, to approve the agenda as presented. The vote was unanimous; the motion carried.

**III. Approval of Previous Meeting Minutes**

A motion was made by Carlson, seconded by Savage, to approve the July 10, 2014 HPPS Board meeting minutes. The vote was unanimous; the motion carried.

**IV. Regular Business**

- a. Minnesota High Pressure Piping Code – no discussion
- b. Licensing – no discussion
- c. Continuing Education – no discussion

**IV. Special Business**

Nothing

**V. Complaints**

Nothing brought forth.

**VI. Open Forum**

Nothing brought forth.

**VII. Board Discussion**

Bill Bierman provided an update – the Dual Notice of Hearing is being prepared, the SONAR is being finalized, and the Office of Administrative Hearings (OAH) will assign a Judge. The OAH must approve the Dual Notice before it can be published. The Governor’s office sent approval to go forward with publishing the Notice of Intent to Adopt. A suggested Resolution authorizing the chair to go forward with the Rulemaking process was given to board members’ for review.

**A motion was made by Daugherty, seconded by Andrie, to authorize Chair Stevens to sign the Resolution to continue with the Rulemaking process. The vote was unanimous; the motion carried.**

Todd Green provided a fiscal year update – July 1 thru October 1 – the HPP permit count was identical to the same time period last year with 109 permits issued for HPP work in Minnesota; 32,497 permits and plan reviews were processed by CCLD since July 1, 2014 – this number was slightly ahead from last fiscal year.

Assistant Commissioner Jessica Looman addressed the board and shared that the Department publishing an RFP for non-profit organizations to provide outreach opportunities for women and non-traditional occupations in apprenticeship programs (RFP can be found on DLI’s website). A/C Looman added that the Department was moving towards e-plan review which would allow architects and engineers to work with DLI electronically. In addition, the department was also moving forward with online permitting.

Green added that the next phase of eTRAKiT was moving forward, issues were addressed and he noted that all permitting / plan review would be available online eventually.

**VIII. Announcements**

**A. Next Regularly Scheduled Meetings**

1. Thursday, January 8, 2015 at 10:00 am – Minnesota Room, DLI
2. Thursday, April 9, 2015 at 10:00 am – Minnesota Room, DLI
3. Thursday, July 9, 2015 at 10:00 am – Minnesota Room, DLI
4. Thursday, October 8, 2015 at 10:00 am – Minnesota Room, DLI

**IX. Adjournment**

A motion made by Andrie, seconded by Sandberg, to adjourn. The vote was unanimous; the motion carried. The meeting adjourned at 10:21 a.m.

Respectfully Submitted,

*Robert Bastianelli*

Robert Bastianelli  
Secretary