

Plumbing Board
National Code Review Committee – Meeting Minutes
March 14, 2013 – 9:00 a.m.
Department of Labor and Industry
443 Lafayette Road No., Saint Paul, MN 55155-4344

Committee Members Present

John Parizek
Lawrence Justin
Jim Lungstrom
Rebecca Ames
Chad Filek
Gale Mount
Mike McGowan

Staff Present

Cathy Tran
Jim Peterson

Committee Members Absent

Joe Beckel
Grant Edwards
Jim Kittleson

Visitors

Matthew Marciniak
Brian Soderholm
Kevin Campana
William Adams
Laura Millberg
Tim Power
Ron Thompson

I. Call To Order

The meeting was called to order by Chair Lungstrom at 9:12 a.m. Announcements were made and introductions were done.

II. Approval of Meeting Agenda

Justin made a motion, seconded by Parizek, to approve the Agenda. The vote was unanimous and the motion carried.

III. Regular Business

Justin made a motion, seconded by Ames, to approve the minutes of the October 2, 2012 meeting. The vote was 5 affirmative and abstentions by McGowan and Mount, the motion carried by simple majority.

Chair advised members to turn expense reports over to Parizek for approval.

IV. Special Business

Chair began discussion by outlining the process of how information should be moved from the committee to the Plumbing Board. Chair proposes a chapter by chapter review of proposals using the form provided. There was discussion on the use of the form. Merits of requiring the form were discussed, e.g., should commenters have to resubmit comments on the form. In the future we will request that items be put on the form, but it will not strictly be required. The

form will be provided on the Department's website. Also, comments received were discussed, and what constitutes a comment. Pat Munkel-Olson advised that we only call comments received during the advertised comment period as "comments". . As far as future meetings and voting, chair recommends that committee members review items in advance so they are prepared to vote. There was discussion about meeting attendance by code amendment suggestion proposers. Proposers may or may not attend the meeting based on personal choice. Discussion then turned to how to organize and review comments. Comments will be organized by chapter, dated, recorded and available. Chair handed out guidelines for help in determining whether or not a comment or suggestion should be voted in the affirmative or not. Much discussion occurred as to the whole rule adoption process and how the work of the committee and plumbing board dovetails with it, how comments are considered, etc. Chair proposed to meet monthly with specific chapters laid out in advance so committee members have a chance to review. It was agreed that the committee would meet monthly.

Next, the committee reviewed the comments that were submitted during the comment period. Some were submitted untimely and/or to the wrong person as a result of not following the advertised method of response/submittal of comments. Those not following the proper submittal process are technically not "comments", but that does not mean they will not be considered. They will, in fact, be considered. The committee then briefly looked at the comments that were received, just for information purposes. They will be reviewed more extensively during the chapter by chapter reviews conducted by the committee later. For the next meeting, it was decided that the committee would review chapters 3, 5, 12, 13, and 15. The last three chapters in that list will be proposed to be eliminated, since other Minnesota codes govern the items in those chapters. A tentative schedule will be developed which will outline the chapters to be reviewed month-by-month.

V. Open Forum

There were no requests to speak.

VI. Discussion

There was no further discussion.

VII. Announcements

Next Regularly Scheduled Meeting: The next National Code Committee meeting will be held after the Plumbing Board meeting on April 16th.

VII. Adjournment

A motion was made by Justin, seconded by Mount, to adjourn the meeting. The vote was unanimous and the motion carried. Meeting was adjourned at 11:07 a.m.

Respectfully Submitted,

Jim Lungstrom

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