

Meeting Minutes: Construction Codes Advisory Council

Date: November 30, 2017
Time: 10:00 a.m.
Location: Minnesota Room, Department of Labor and Industry
443 Lafayette Road North, St. Paul, MN 55155

Members:

Bob Bastianelli
Jennifer DeJournett
Thomas Erdman
Bill Freitag (via teleconference)
Todd Gray
Gerhard Guth
Patrick Higgins
Laura McCarthy
Dan McConnell
Scott McLellan (Chair)
Scott Novotny
Mike Paradise
Jim Smith

Members Absent:

Mark Brunner
Tom Downs
Grant Edwards
Jake Gundry
Larry Stevens, Jr.

Staff & Visitors

Jeff Lebowski – DLI
Suzanne Todnem – DLI
Lyndy Logan – DLI
Eileen McNiff – DLI
Todd Green – DLI
Scott McKown – DLI
Paul Swett – DLI
John Williamson – DLI
Alexis Russell – DLI
Benjamin Lassell – DLI
Remi Stone – BAM
Sophie Thaden – MMCA/MEA
Jim Gander – PHCC
Mike McCauley (SMW 10)
Nick Erickson (Housing First MN)
Kate Wigley (Housing First MN)
James Williamette (AMBO)
David Fisher (City of Edina)
Jason Nerison (Zeller Realty Group)
Irene Kau (League of MN Cities)

1. Call to Order

The meeting was called to order at 10:01 a.m. by Chair McLellan. Housekeeping announcements were made.

2. Introductions

Members and guests introduced themselves and a quorum was declared with 13 of 18 members present or via teleconference.

3. Approval of meeting agenda

A motion was made by Paradise, seconded by Erdman, to approve the agenda as presented. The roll call vote was unanimous with 13 votes in favor; the motion carried.

4. Approval of previous minutes

A motion was made by Bastianelli, seconded by Guth, to approve the July 20, 2017, meeting minutes as presented. The roll call vote was unanimous with 13 votes in favor; the motion carried.

5. Department reports

Chair McLellan referenced the department's Strategic Plan regarding the Construction Codes and Licensing Division's objective, strategy and initiatives regarding construction codes and the indicators of success. **Guth asked if there would be ongoing metrics – McLellan said CCLD has a very detailed metrics and internal standards for tracking. The department is intentional about ensuring metrics are met.**

Chair McLellan referenced the agency's Division Report that profiles efficiencies and accomplishments from the past 7 years as well as a profile of CCLD units and programs.

The report is available online at

<http://www.doli.state.mn.us/CCLD/PDF/report.pdf>

6. New business

a) Approval of TAG members

Chair McLellan referred to a hand-outs "Code Development & Adoption Process" and "Proposed Technical Advisory Group (TAG) members."

Jennifer DeJournett referred to the Structural section of the document and said she is not currently licensed as an engineer and McLellan noted that Ron LaMere is; therefore, DeJournett can attend meetings as an interested party.

A motion was made by Erdman, seconded by Gray, to approve the Proposed Technical Advisory Group (TAG) members as presented. The roll call vote was unanimous with 13 votes in favor; the motion carried.

b) Review code development timeline

McLellan referred to the "Draft Timeline for Adoption of 2018 Model Codes" dated 11/28/2017 and discussed goal timelines.

Regarding the Residential Energy Code: The TAG will review to the extent possible, justification for adopting a new residential energy code.

Regarding the likeliness of adopting the Green Construction Code (IGCC): McLellan said there is no commitment to adopt a green code, primarily because the department does not have the specific statutory authority.

c) CCAC website

McLellan discussed TAG information found on the department's CCAC webpage at www.dli.mn.gov/Ccac.asp

7. Open forum

None

8. Announcements

Future meetings will not be scheduled until needed.

9. Adjournment

A motion was made by Gray, seconded by Stevens, to adjourn the meeting at 10:59 a.m. The roll call vote was unanimous with 13 votes in favor; the motion carried.

Respectfully Submitted,

Lyndy Logan

Executive Secretary, Construction Codes and Licensing Division
Department of Labor and Industry